



2018 STATE TRACK & FIELD QUALIFYING MEET APPLICATION PACKET

Before a meet can be approved as a State Qualifying Meet, the following checklist must be completed and verified:

- The meet must be entered by the host school on the school login page and request sanctioning from the AIA—can only be done by the school athletic director
- A completed AIA Qualifying Track & Field Meet Application form (page 2) must be submitted to David Shapiro at the AIA. track@aiaonline.org
- Names of the Referee, Meet Director and Hy-tek Operator.
- Complete and return the Post Meet Report

Once an approved qualifying meet is completed, the meet director must:

- 1- Forward a Hy-tek back-up file, to Sue Hysong chysong@cox.net within **72 hours** of completion of the meet.
- 2- Upload results to maxpreps within 72 hours of the meet completion.

Hy-Tek Track & Field Meet Manager is the software that is to be used for scoring and results of the qualifying meet.

- All approved State Qualifying Meets must use AIA determined school abbreviations found on the Track & Field page of AIA365.

2018 AIA QUALIFYING TRACK & FIELD MEET APPLICATION

NAME OF MEET: _____ DATE OF MEET: _____

MEET DIRECTOR: _____ E-mail _____

CELL PHONE _____ HOME PHONE _____

HyTek Operator: _____ E-mail _____

HOST SCHOOL: _____

SCHOOL ADDRESS: _____

SITE OF MEET: _____

CRITERIA FOR A STATE QUALIFYING TRACK & FIELD MEET

- AIA state qualifying track & field meets must be sanctioned and approved by the AIA for any state qualifying time, height or distance to be achieved.
- Five or more schools must participate in the meet.
- Three certified officials to include: Starter, Referee and Head Field Event Judge
- A fully automatic timing system and wind gauges are required for long and triple jump as well as the 100, 200 and high hurdles.
- Six Lane Umpires for the running events.
- **Wind readings must be on the hy-tek result files, that are sent to the MaxPreps, events with no wind readings will not count as qualifying marks for each heat and jumping event. It is recommended to include the entire series of jumps for back up.**
- State qualifying meet must follow the NFHS Rules Book.
- REFER to the AIA Coaches check list found on the AIA website under Coaches → Track.

Officials List (for approval of Meet Application):

Referee _____

Lynx/Timing Operator _____

Name of person responsible for uploading results to maxpreps: _____

Starter: _____ Head Field Judge: _____

MEET DIRECTOR _____ Date: _____

(Signature)

QUALIFYING MEETS MUST BE APPROVED

NO LATER THAN FEBRUARY 14, 2018

Send application to: David Shapiro 7007 N. 18th St. Phoenix, AZ 85020
track@aiaonline.org Fax # 602-385-3779

2018 STATE TRACK QUALIFYING POST MEET REPORT

In conjunction with the bylaw (11.5) on reporting results, this form needs to be emailed to Track@aiaonline.org within 48 hours of your event—or Monday of the following week.

List the three certified officials that were present

1 _____ Job: _____

2 _____ Job: _____

3 _____ Job: _____

How many umpires were used throughout the meet: _____

Have results been uploaded to maxpreps? Yes No

Has a hitek back up been sent to Sue Hysong? Yes No

Are wind readings recorded for the 100-200-HH? Yes No

Are wind readings recorded for the long jump? Yes No

Are wind readings recorded for the triple jump? Yes No

Were there more than five schools participating? Yes No

Meet Director: _____ Signature: _____

Meet Referee: _____ Signature: _____



