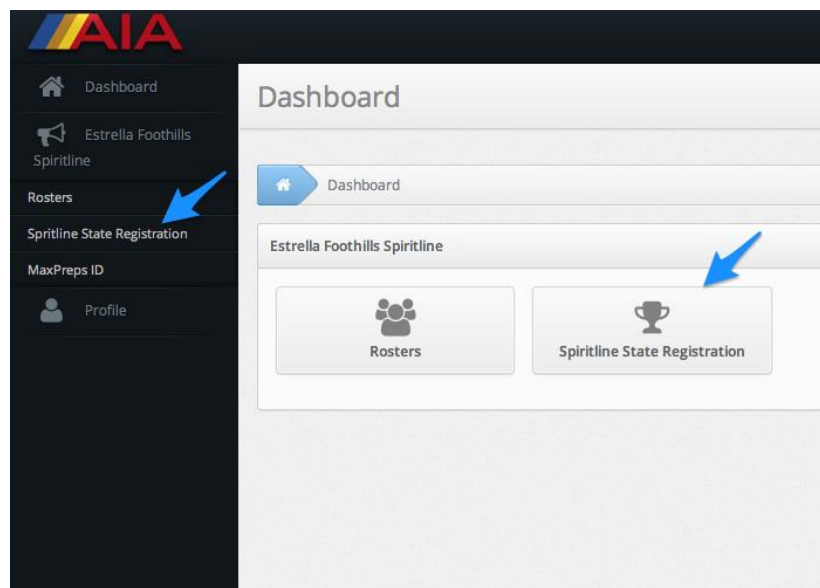


## How to Register for 2017-18 State Qualifier

The State Qualifier Registration is open and will close on **September 30, 2017**. Due to the limited time between registration closing and the first competition, there will be **no late registrations**.

Please follow the below steps to register:

1. Login to your AIA School Login Page (<https://admin.aiaonline.org>)
    - o Username is your email address and password you chose
    - o You can reset your password by clicking on "Forgot Password"
  2. Click on "Spiritline State Registration" button
  3. Enter the requested information and then submit (this can be edited, if necessary, by logging back in)
  4. Team rosters and photos can be uploaded by clicking on the "rosters" button on your Dashboard page.
  5. Schools register in each category separately & must "Agree to Terms".
    1. A confirmation email will be sent to each coach when registration is complete.
    2. All info must still be completed before the qualifier.
1. Teams that qualify for state will need to confirm their participation after the qualifier.



### AIA Spiritline Qualifier Registration Submitted for Hamilton

Thank you for submitting your registration for the 2017-2018 AIA Spiritline State Qualifiers. You will receive a confirmation email soon with more details. In the meantime, you can log in to make any necessary changes to your registration up until three days prior to the State Qualifier that you are registered to compete in. Please submit any questions to [spirit@aiaonline.org](mailto:spirit@aiaonline.org). Good Luck!

You are registered, but additional information is required before the qualifier:

Missing team photo

Participants have not been entered

No music selections have been entered

No music receipts have been uploaded

Team Division

Your team has been entered in the All Girls Division.

**Placement into Divisions** The school divisions are as follows: All-Girl Team Division consists of Division I, Division II and Division III. Coed Team Division consists of Division I and Division II.

Show Cheer

Head Coach

Jennifer Butler

[butlerj@psd30.usd30.com](mailto:butlerj@psd30.usd30.com)

(123) 456-7890 (Work)

(789) 123-4567 (Home)

(123) 456-7890 (Cell)

Assistant Coaches

1

2

3

Note: Bona fide coaches (those in compliance with the AIA Bylaws), a Certified Athletic Trainer and one bus driver (paid or unpaid) who have been formally approved by the school principal and/or governing board (i.e., have been issued a stipend or zero contract, or other written documentation) will be admitted free of charge to the event. However, a maximum of two coaches and one school Certified Athletic Trainer may accompany the squad through the warm-up area (NO EXCEPTIONS).

Participants

**Participants (0)**

No participants have been added

If you are not able to log in or do not have an account please have your Athletic Director do the following:

1. Login to your AIA School Login Page (<https://admin.aiaonline.org>)
2. Click on "School Contacts" button
3. Scroll Down to Coaches section and click on "+ New Coach"
4. Fill in the requested information and click save.
  1. Two Options:
    1. AD can send an invite to the coach.
      - The coach will need check their email and click "Validate your Account". Coach follows steps to login.
    2. The coach will need to go to the Admin Login Page and do the following:
      - Enter email address into the Username box
      - Click Forgot Password (when email is received, password can be created)
      - They can then login and do the above steps to Register their team for Qualifiers

For Spiritline questions please contact Kris Guy ([spirit@aiaonline.org](mailto:spirit@aiaonline.org))