



**2018**  
**AIA MEET OF CHAMPIONS**  
**COACHES TOURNAMENT GUIDE**

**All Divisions- Phoenix Country Day Aquatic Center**  
**3901 E. Stanford Dr., Paradise Valley, AZ 85253**

**November 7, 2018**

**Schedule, Rules, Regulations, Instructions**

**AIA State Swim/Dive Coordinator**

Erin Coy

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## 2018 Qualifying Process

Upon completion of all three divisions of the State Championship, the results will be merged.

The top 10 athletes in each individual event will be seeded into the AIA Meet of Champions. The next three individuals will be slated as alternates. This applies to all individual events, including diving.

The top 10 relays in each relay event will be seeded into the AIA Meet of Champions. The next three relays will be slated as alternates.

Athletes will qualify for individual events based only on individual events they swam **during finals of the state championship the previous weekend.**

Relays will qualify based only on relay events swum **during finals of the state championship the previous weekend.** Only athletes previously listed as one of the eight potential relay participants on the entries originally submitted may participate on a qualified relay.

An athlete who has swum in 2 individual events plus two relays during the previous weekend may not swim on the third relay during this meet, even if they are not participating in any individual events. (IE- if an athlete swam the 200MR & 400FR plus 2 individual events the previous weekend they may not swim on the 200FR for this meet, regardless of any other participation in this meet.)

Psych sheets will be posted by 10am on Sunday, November 4th.

Coaches will then have until 10am on Monday, November 5, to scratch athletes. Any openings will only be filled by alternates already listed.

### Meet Format & General Rules

- All events will be run as timed-final events, including diving.
- Warm-ups: 4:30pm, Meet Start 5:30pm, Coaches Meeting 4:15pm
- Rules shall be those of the current edition of the NFHS Swimming & Diving Rule Book, the AIA Constitution and Bylaws, and these tournament instructions.
- Aquatic Center prohibits outside food and drinks on the pool deck. Do not plan to bring coolers filled with food and drinks on the deck. NO GLASS containers may be brought on the pool deck or into the spectator seating areas.
- Changing into or out of swimsuits outside designated locker room areas by athletes at any level of competition is prohibited at AIA Sanctioned Events. Prohibited areas include but are not limited to, team and spectator seating sections, as well as warm-up and competition pool decks.
- Neither the AIA nor the host site is responsible for lost or stolen articles.
- No chairs are available at the state tournament site.
- No commercial tents (large rented tents installed by outside vendors) will be permitted.

### Admission for Coaches

#### **Credential Policy**

Swim coaches will be allowed deck access based on the following entry numbers, counting each gender separately, excluding divers:

- Four or fewer individual event qualifiers or 1 qualified relay= 1 coach pass, 1 spectator pass
- Five or more individual event qualifiers, or more than 1 qualified relay, or at least 2 individual event qualifiers plus at least 1 qualified relay= 2 coach passes
- Teams with dive qualifiers will be given 1 dive credential for their dive coach on record.

Misuse of credentials will result in confiscation and ejection of the non-participant swimmer/coach from the swimming meet facility.

Other staff, including bus drivers, team managers, etc., will not be given credentials or allowed in the closed deck area.

## 2018 Facility & Admission Information

### Admission

Spectator entrance will open 1 hour prior to the start of competition.

All spectators must purchase a ticket for admission.

\$10.00 – Adults

\$5.00 – H.S. w/ I.D., Jr. High, Elementary students

#### **Free admission for:**

Children five or under

Swim meet participants (must have participant credentials)

Swim/Dive Coaches (must wear coaches deck pass)

All tournament meet workers (must wear event worker pass)

U.S. Swim Officials (in uniform)

Media with proper credentials who have been approved by the AIA

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

***Photo ID required for AIA Pass Holder and all AIA Complimentary Passes***

### Programs & Souvenirs

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs.

**State tournament programs will be provided, free of charge, in PDF files for users to download, when available. Please note that hi-res programs may be best suited for desktop downloads and low-res programs may be best suited for mobile and tablet device downloads. Please see the following link for State Tournament programs downloads:**

<http://www.aia365.com/programs/swimming-boys>

<http://www.aia365.com/programs/swimming-girls>

Tournament t-shirts, caps, etc. will be available at the AIA State Swim/Dive Championships.

The Kukulski Brothers sales booth will be located at the west deck area.

The Kukulski Brothers will have a photographer on deck for all award presentations. Digital photographs will be available for order from a Kukulski Brothers sponsored website. Please call Dave Kukulski or Dan Kukulski at 480-921-1975 if you have any questions regarding the purchase of meet photographs or stop at their souvenir booth for more information.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Souvenirs or Digital Photography.

### Parking

Spectator parking is available at the swimming complex and at the front entrance to the school on Stanford Dr.

Team buses will drop off at the Aquatic Center but there will be no parking for buses during the event.

### Entrance

Swim coaches & athletes will enter through the visitors locker room.

Spectators & media will enter through the main entrance at the southernmost entrance of facility.

### Directions

Major cross streets are Camelback Road & 40th Street. The PCDS Aquatic Center is 2 blocks north of Camelback on 40th Street, on the west side of the street.

### Concessions

A snack bar will be available.

## Media Credential Policy

AIA has a Media Credential Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at region and state tournament events. The following link ([http://aiaonline.org/news/press\\_center.php](http://aiaonline.org/news/press_center.php)) is to the AIA Media Center which houses the AIA Media Credential Form and the AIA Approved Media List (those that have requested and been granted AIA media credentials). Please download the AIA Media Credential Form and should a media member need access that is not on the media list, they will need to sign off on the form. Please print out several of the Media Credential Forms so each media outlet fills out its own form. Should the media member refuse to sign off on the form, they will not be granted access to the region or state tournament event you're hosting.

At the conclusion of the event, please fax or mail those forms to the AIA so that we may follow up and credential those people the approved media list will be updated as forms are received and processed. Please download the AIA Approved Media List (which is constantly being updated) so that those members of the media that are already approved may be granted access. Please note that some members of the media might show up with Freelance Credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA Media Credential.

### **26.1 ADA NOTICE**

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

### **26.2 AIA ADA COMPLIANCE OFFICER**

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

Joe Paddock –Assistant Executive Director  
 Arizona Interscholastic Association, Inc.  
 7007 North 18<sup>th</sup> Street, Phoenix, Arizona, 85020  
 602-385-3810, [jpaddock@aiaonline.org](mailto:jpaddock@aiaonline.org)