



**MINUTES
EXECUTIVE BOARD MEETING
January 22, 2019**

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Tuesday, January 22, 2019 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Herman House called the meeting to order at 8:30 am

Members in Attendance:

William Duarte, 1A Conference (Superior High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Jeannine Brandel, 4A Conference (Flagstaff High School)
Mark Cisterna, 5A Conference (Notre Dame Preparatory)
Herman House, 6A Conference (Tucson Unified School District)
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)
Travis Udall, AdvancED (Round Valley Unified Schools)
Mike DeLaO, Arizona School Boards Association (Safford Unified School District)
David Hines, AIA Executive Director

Members Absent:

Mark Showers, 2A Conference (Camp Verde High School)

AIA Staff Present:

Mark Mignella, Legal Counsel
Joe Paddock, Assistant Executive Director
Brian Gessner, State Commissioner of Officials
Denise Doser, Director of Finance
Brian Bolitho, Director of Business Development
Dean Visser, Sports Administrator
Ron Halbach, Sports Administrator
Dan Nero, Tournament Coordinator
Tayler Coady, Executive Assistant

Guests:

Jose Garcia, AzPreps365
Les Willsey, AzPreps365
Dave Shapiro, AIA Tournament Coordinator
Matt Belden, Glendale District
Corey Newland, Paradise Valley District
Steve McDowell, Gilbert District
Richard Obert, AZCentral
Zach Alvira, East Valley Tribune
Travis Jack, Metz & Associates
Jake Litwiller, Metz & Associates

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President House, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 8:30 am – 9:04 am

APPROVAL OF MINUTES

The following minutes were **approved**:

- December 10, 2018

CONSENT AGENDA ITEMS

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

AIA Lifetime Passes

Tim Slade	Mogollon	27 years
Victor Pear	Official	28 years
Shawn Lynch	Westwood	Retired

Request for AIA Sanction / Intrastate and Interstate Activities – 2018-2019 Master Calendar

In accordance with Article 10, Section 10.1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2018-2019 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws

Conference/Region Meeting Agendas and Minutes

- Student Leadership Meeting Minutes – November 14, 2018
- 4A Conference Meeting Minutes – November 26, 2018
- 4A Conference Meeting Minutes – December 17, 2018

FINANCIAL REPORT

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports:

- ✓ FY 2017-18 Annual Audit
- ✓ Financial Report for December 2018

MEMBERSHIP COMMENTS

Dr. Fowler discussed a proposed amendment that could come forward at the Legislative Council Meeting on March 1, 2019 from AIAAA that would incorporate the AIAAA/NIAAA dues with the AIA dues.

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity, junior varsity, freshman program(s) that could have a bearing on regional or state playoffs

<u>SCHOOL REQUESTING:</u>	<u>HEREBY CONSENT:</u>
1. Catalina	VAR Girls' Soccer Program
2. Cholla	FR Girls' Basketball Contest w/ Flowing Wells & Rincon
3. Palo Verde	JV Girls' Basketball Program
4. Prescott	JV Girls' Basketball Program
5. Sedona Red Rock	JV Girls' Basketball Program
6. Santa Rita	VAR Boys' Soccer Program
7. ASU Prep	VAR Girls' Soccer Program
8. River Valley	FR Boys' Basketball Program
9. North Pointe Prep	JV Girls' Basketball Program
10. Mingus Union	VAR Wrestling contest w/ Lee Williams & Blue Ridge
11. Yuma	JV B Girls' Soccer Program
	JV B Boys' Soccer Program
	FR Girls' Basketball Program
12. Blue Ridge	VAR/JV Boys' Wrestling contest w/ Payson & Snowflake
13. Miami	JV Girls' Basketball Program
14. Marcos de Niza	JV Girls' Soccer contest w/ Dysart
15. Bowie/San Simon	JV Boys/Girls Basketball contest w/ Willcox, Valley Union, Immaculate Heart & Hayden
16. Valley Lutheran	FR Girls' Basketball contest w/ Coronado & Thatcher
17. Fountain Hills	JV Girls' Basketball contest w/ Holbrook
18. Bisbee	JV Girls' Softball Program
19. Westview	FR Girls' Basketball contest w/ Cibola
20. Rough Rock	JV Boys'/Girls' Basketball Program
	JV Baseball Program
	JV Softball Program
	JV Boys'/Girls' Track Program
21. Saguaro	JV Girls' Soccer contest w/ Mingus Union, Arcadia & Shadow Mtn
22. Rancho Solano	VAR Girls' Soccer contest w/ Horizon Honors
23. NFL Yet	VAR/JV Boys' Volleyball Program
24. East Fork Lutheran	FR Girls' Basketball contest w/ Payson
25. Dobson	JV B Boys' Soccer Program
26. Phoenix Christian	JV Girls' Basketball Program
27. San Pasqual	JV Girls' Basketball contest w/ Salome
28. Coronado	JV Girls' Soccer Contest w/ Safford & ALA Gilbert North
29. Scottsdale Christian	VAR Boys' Volleyball Program
30. Bourgade Catholic	VAR Boys/Girls' Golf Program

EXECUTIVE DIRECTOR REPORT

The Strategic Planning committee meetings concluded. Shay Pausa is collating the information gathered from each committee and the final plan will be presented at the February 19th Board meeting.

The AIA Employee Handbook was presented to the Executive Board. On a motion made, seconded and carried the Executive Board **approved** the AIA Employee Handbook.

As a reminder the Spring Coaches Meeting will be February 2, 2019 at Mesa High School from 12:00pm – 3:00pm. Registration will begin at 11:00am. All spring head coaches are required to attend per AIA Bylaw 2.6.7.

The Athletic Director Information Meeting and the Student Leadership Summit will be held in conjunction with each other on April 22, 2019 at Xavier College Prep.

Due to graduations at the State Farm Stadium the AIA Champions Luncheon has been moved to Friday, May 17, 2019. The Executive Board meeting will be held on Monday, May 20, 2019 at the AIA Office as scheduled.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW **REQUEST FOR HARDSHIP ELIGIBILITY – LEGAL GUARDIAN**

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following Legal Guardian request:

- ❖ Raymond S Kellis High School
- ❖ Sunnyside High School

ADDITIONAL GAME REQUESTS

On a motion duly made, seconded and unanimously carried, the Board **approved** the following:

Horizon Honors – an additional VAR boys' volleyball game to help fill **Phoenix Christian's** schedule.

Prescott – an additional VAR boys' volleyball game to help fill **Phoenix Christian's** schedule.

Seton Catholic – an additional VAR boys' volleyball game to help fill **Phoenix Christian's** schedule.

Globe – an additional boys/girls basketball games to help fill **Cibecue's** schedule.

Safford – an additional boys/girls tennis game to help fill **Desert Christian's** schedule.

EXCEPTION TO ARTICLE 14.7

14.7 ALL-STAR COMPETITION

14.7.2 *During the school year, administrators and coaches shall decline any invitation to participate in all-star competition, shall refrain from recommending any student athlete for all-star competition and shall refuse to provide use of any high school facility for all-star competition, unless specifically sanctioned by the Executive Board.*

Higley High School is requesting an exception to Article 14.7.2 for Eddy Zubey to coach in the All-American Bowl in San Antonio on January 5, 2019.

On a motion made, seconded and carried the Executive Board **approved** the above request from Higley.

LEGISLATIVE COUNCIL RECOMMENDATIONS

Proposed amendments were presented to the Executive Board as recommended by the AIA Staff. On a motion made, seconded and carried the Board **approved** the following recommendations for the March 1, 2019 Legislative Council Meeting:

- Prior Contact Rule
- Out-of-State Transfers
- Football ReClassification

REQUEST - REPLACEMENT OF A COMPLIMENTARY PASS

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following replacements of complimentary pass upon receipt of payment:

- Marcos de Niza High School – Scout Pass

REQUEST – EXCEED PERMISSIBLE TOURNAMENTS – TEMPE HIGH SCHOOL

Tempe High School is requesting to exceed in permissible tournaments for baseball. During scheduling Tempe was assigned 19 games to help assist another school – however they would like to participate in two tournaments which would make them go over by 1. Tempe would have 19 games and 2 tournaments equaling 21 games for the season.

On a motion made, seconded and unanimously carried, the Executive Board **approved** the above request from Tempe High School.

NEW SCHOOLS MEMBERSHIP APPROVALS

In accordance with Article 2, Section 2.2 of the AIA Constitution, the Executive Board voted to recommend full membership for the 2019-2020 school year and gave approval to ballot the AIA member schools for their approval of the full membership applications from:

- ❖ St. John Paul II Catholic High School (2A)
- ❖ BASIS Phoenix (2A)
- ❖ West Point High School (4A)
- ❖ Lincoln Preparatory Academy (2A)

In accordance with Article 2, Section 2.2 of the AIA Constitution, the Executive Board voted to recommend full membership for the 2020-2021 school year and gave approval to ballot the AIA member schools for their approval of the full membership applications from:

- ❖ Desert Heights Preparatory Academy (2A)

MAXPREP FOOTBALL RATING

On a motion made, seconded and carried the Executive Board **tabled** the discussion of the MaxPreps Football Ratings until the February 19, 2019 meeting.

FOOTBALL RECLASSIFICATION – OPEN CHAMPIONSHIP 2019

The top eight overall rated teams, at the end of the regular season, from the 4A, 5A and 6A conferences will compete in the Open Championship Tournament.

After the top 8 teams for the Open Championship Tournament were determined, the top 16 teams at the end of the regular season and from each conference (4A/5A/6A) will compete in the Conference Championship Tournament.

On a motion made, seconded and carried the Executive Board **approved** the Open Championship for the 2019 football season.

DISCUSSION ITEM – WELSSA ACCREDITATION

On a motion made, seconded and carried the Executive Board requested that East Fork Lutheran attend the February 19, 2019 meeting to present the process of acquiring their accreditation with WELSSA.

REQUEST – POLICY AND PROCEDURE PROPOSAL – 1A CONFERENCE – BSKT

2019-2020 Proposal – Basketball

This allows for 16 teams to make it to the state tournament. It also shortens the basketball season by a week.

1. Every Region may host a regional tournament. Region tournaments should take place on Friday and Saturday week prior to normal region tournament week. Regions will have two protected spots in the state tournament. Each region will decide if the tournament or regular season champion will be one of the top 5 seeds. The top 5 (one from each region) will be re-seeded based on power points. **Power points will be run on the Wednesday morning of the Regional Tournament week.**
2. The second protected spot, along with the remaining six spots will be seeded 6-16 based on power points.
3. Play-in games will begin on Friday of the girls' bracket and Saturday for the boys' bracket the week of region tournaments normally. The games will be placed at the higher seed. All teams play.
 - a. **If two teams playing agree to meet at neutral site due to travel, then the higher seed will make arrangements to play at neutral site. We do not use neutral sites for football. All games will be played at higher seed otherwise.**
 - b. If a team is hosting both a girls' game and boys' game they can elect to play both games on the same night.
4. The state tournament **will be re-seeded after play-in game, AIA does this for all Conferences, if there is an upset that team will be seeded in the correct spot and not in place of the higher seed they just upset.** The winners will be placed into the **correct spot for the Elite Eight.** The state tournament will be played in Prescott on Thursday, Friday and Saturday during the next week.

On a motion made, seconded and carried the Executive Board **approved** the above request for the 2019-2020 Basketball season for the 1A Conference.

REQUEST – POLICY AND PROCEDURE PROPOSAL – 1A CONFERENCE – BASE/SB

The 1A Conference is requesting to reduce the number of games needed to qualify for the state tournament from 14 – 12 for baseball and softball – **starting this current year (2019 season).**

- Teams are finding it difficult to find other teams to play, that are not already in their region without traveling a great distance.
- Teams are finding it difficult to fit 14 games in to their schedule with the breaks, weather, pitch count, tournaments, etc...

On a motion made, seconded and carried the Executive Board **approved** the above request for the 2019 baseball/softball seasons for the 1A Conference.

SCHOOL VIOLATIONS

PRESCOTT HIGH SCHOOL – *Prescott Unified*

Rule: Article 14. General Provisions, Section 14.2 Practice

Reported Violation:

Head girls' soccer coaches held a team meeting on Sunday afternoon to go over preparation for Monday. The team had participated in a game and tournament on the Thursday, Friday and Saturday and wanted to make sure all athletes knew what was going to happen on Monday, when they had another game. He went over injury updates, procedural directions and a general overview of the tournament results. He also had the team stretch.

Schools Corrective Action:

The head coach has received a written letter of understanding, including a copy of the bylaw, reminding him of the rule which was covered in the coaches meeting at the school.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Prescott High School **Girls' Soccer Program** on **Advisement** for one year 1/22/19-1/22/20.

AMERICAN LEADERSHIP ACADEMY – GILBERT NORTH – *American Leadership Academy*

Rule: Article 15. Student Eligibility, Section 15.1 Student Eligibility Requirements

Reported Violation:

Student transferred from Highland HS following his 9th grade season, upon arrival student completed the 550 form required by the AIA and it was determined that he should sit 50% of his JV basketball season because he had played his freshman season. However, due to lack of proper communication between our administrative staff and our basketball coaches the student has participated in five games this year.

Schools Corrective Action:

Contest Forfeited. We have a new accountability procedure for all coaches to attend monthly coaches meeting. We have had meetings with the coach about the importance of tracking transfer students at all levels. We have also discussed the importance of accountability to our seasonal mandatory parent meetings.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the American Leadership Academy – Gilbert North **Activities Program** on **Advisement** for one year 1/22/19-1/22/20.

MOHAVE HIGH SCHOOL – *Colorado River Union High District*

Rule: Article 15. Student Eligibility, Section 15.1 Student Eligibility Requirements

Reported Violation:

Student participated in JV volleyball fall of 2018. It came to our attention that she was a transfer when a 550 form was completed for basketball.

Schools Corrective Action:

Contest Forfeited. A request was made to all coaches during the pre-season meetings to always ask students if they have attended another high school and that if they did the student need to complete a 550. See document.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mohave High School **Girls' Volleyball Program** on **Advisement** for one year 1/22/19-1/22/20.

SCHOOL VIOLATIONS – Cont'd

CHOLLA HIGH SCHOOL – *Tucson Unified School District*

Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule

Reported Violation:

A freshman girls' basketball athlete was permitted to practice without turning in her physical to the activities office. The assistant coach had helped her with online registration and the brainbook and assumed she had turned in her physical – she did not check the roster. It was caught the next day by the head coach who removed her immediately and reported her to the Athletic Director.

Schools Corrective Action:

A meeting was held involving the Assistant Principal, AD and the coaches. They were in-serviced on the importance of checking the roster daily. Also explained the dangers of practicing an athlete without a physical. The coach was disciplined. The athlete has not returned to the team.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Cholla High School **Girls' Basketball Program** on **Warning** for one year 1/22/19-1/22/20.

Herman House - abstained

MINGUS UNION HIGH SCHOOL – *Mingus Union*

Rule: Article 15. Student Eligibility, Section 15.7 Physical Examination Rule

Rule: Article 15. Student Eligibility, Section 15.8 Parental or Legal Guardian Consent Rule

2 Violations

Reported Violation:

1. This athlete competed in 5 events from 11/20/18-12/11/18 and was not cleared by Mingus Athletic Department. The coach allowed her to participate, while Mingus Union did not have an AIA physical on record and a Guardian Consent form through our Family ID registration. This athlete was never cleared through our registration process.
2. This athlete competed in 9 events from 11/20/18-12/11/18 and was not cleared by the Mingus Athletic Department. The coach allowed her to participate, while Mingus Union did not have a signed Parental or Legal Guardian Consent form through our Family ID registration. This athlete was never cleared through our registration process.

Schools Corrective Action:

Contest forfeited. This violation was discovered because of new procedures put in place as a result of a similar violation with our football program. We will continue using the new procedures and also continue ongoing coaches training. We added additional eligibility training to our new coaches' checklist. It was also suggested we keep on file a hard copy of the parent form as further evidence.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mingus Union High School **Girls' Basketball Program** on **Warning** for one year 1/22/19-1/22/20.

SCHOOL VIOLATIONS – Cont'd**CHANDLER HIGH SCHOOL** – *Chandler Unified School District*

Rule: Article 15. Student Eligibility, Section 15.12 International Student Eligibility

Reported Violation:

Played a Foreign Exchange player in a girls' basketball tournament who met all the criteria for full eligibility under J-1 Inbound CSIET list with the exception of attending home high school. We found out that the foreign student does not live in the Chandler High attendance zone. The host parent assumed that since her son was at Chandler and her daughter was at ACP middle school on Chandler High's campus and intends on attending Chandler next year her foreign exchange student could attend Chandler as well. She did not think it would have any impact on the athletic process or eligibility.

Schools Corrective Action:

Contest forfeited. We will work with Foreign Exchange programs and school registrar as well as counselors on staff to educate them on AIA Bylaws and make sure that the Athletic Department is aware of all Foreign Exchange students who are interested in playing sports at Chandler High moving forward.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Chandler High School **Activities Program** on **Advisement** for one year 1/22/19-1/22/20.

Camille Casteel - abstained

SAINT MARY'S CATHOLIC HIGH SCHOOL – *Catholic Diocese of Phoenix*

Rule: Article 15. Student Eligibility, Section 15.12 International Student Eligibility

Reported Violation:

Student is an international student. We only have a varsity girls' soccer team, so she is ineligible to participate in contests. She should not have been issued a uniform for the season, but mistakenly was and did briefly participate in our first match vs. Cactus.

Schools Corrective Action:

Contest forfeited. We will review and correct our communication and clearance procedures to ensure this mistake does not happen again.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Saint Mary's Catholic High School **Activities Program** on **Advisement** for one year 1/22/19-1/22/20.

SCHOOL VIOLATIONS – Cont'd**SABINO HIGH SCHOOL** – Tucson Unified School District

Rule: Article 22. Basketball, Section 22.5 Number of Games in Season

Reported Violation:

Sabino girls' basketball had a sophomore play in 7 quarters between the JV and Varsity games. The JV team only has 6 players and 3 of them play varsity also. One of the JV girls sustained a concussion in the 4th quarter of the JV game which caused the student to play in all 4 quarters instead of her normal 3 JV quarters. The head varsity coach did not realize that she had played in all 4 JV quarters and played her in her usual 3 varsity quarters.

Schools Corrective Action:

Contest forfeited. With the beginning of the new semester we now have 8 healthy/academically eligible JV participants plus we get another girls eligible on Jan 15 who transferred in from another school. In the future if we fall below 7 healthy eligible JV participants we will cancel the contest.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Sabino High School **Girls' Basketball Program** on **Advisement** for one year 1/22/19-1/22/20.

Herman House – abstained

LEE WILLIAMS HIGH SCHOOL – Kingman Unified

Rule: Article 22. Basketball, Section 22.5 Number of Games in Season

Reported Violation:

Student participated in too many quarters during boys' basketball game against Flagstaff.

Schools Corrective Action:

Contest forfeited. I have reviewed the 6 quarter rule with my coaches. The coach in question informed me that he normally monitors it well but that he had missed this one because the player in question "has barely played varsity this year and has only recently been playing JV". I believe that is was not intention and that it will not happen again. *****Appeal forfeiture – Flagstaff in agreement to rescind forfeiture.***

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Lee Williams High School **Boys' Basketball Program** on **Advisement** for one year 1/22/19-1/22/20 and **rescinded** the forfeiture.

SCHOOL VIOLATIONS – Cont'd

AZ COLLEGE PREP – *Chandler Unified School District*

Rule: Article 22. Basketball, Section 22.5 Number of Games in Season

Reported Violation:

In the JV and Varsity girls' basketball games vs Odyssey and Bourgade Catholic, a player played in 8 quarters which is above the allowed 6 quarters. Unfortunately, I have been out of work for medical reasons and did not find this out until after the fact. In speaking with the coach, he said that he didn't realize that 2A & 3A had different rules for playing time (ACP was 2A last year) and with several injuries on the varsity roster, he pulled up a JV player to help out these games.

Schools Corrective Action:

Contest forfeited. The JV & Varsity coaches are aware of the 6 quarter per night playing rule and will not exceed this amount again. They will keep track of player playing time by quarter in their stats book. Odyssey & Bourgade have been notified of the violation and report made to the AIA.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Arizona College Preparatory **Girls' Basketball Program** on **Advisement** for one year 1/22/19-1/22/20.

Camille Casteel - abstained

FUTURE DATES

January 25, 2019	Legislative Council Agenda Deadline
January 28-29, 2019	Spring Sports Hardship Hearings
February 2, 2019	Spring Coaches Information Meeting – Mesa High School
February 18, 2019	AIA Closed – Holiday
February 19, 2019	Executive Board Meeting
March 1, 2019	Legislative Council

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 12:07 pm.

Respectfully submitted,

David Hines
Executive Director