



2019 AIA State Individual Tennis

ADMINISTRATOR/COACH TOURNAMENT GUIDE

Schedule, Rules, Regulations, Instructions

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2019 AIA State Individual Tournament Format

Three AIA Divisional State Individual Tennis Tournaments will be held, in accordance with the AIA Executive Board adopted State Tournament Reconfiguration.

- Each school that participates in AIA competitive tennis as a full member school has been placed in an AIA Executive Board approved division for the AIA Divisional State Individual Tennis Tournament.
- The AIA State Individual Tournament is a varsity competition tournament representing the Top 24 singles players and the Top 24 doubles teams.

PLAYER SELECTION

- All players must have participated in 50% of the matches they were eligible to play.
- (8) AUTOMATIC ENTRIES – Top 8 power ranked teams at the end of the season will enter one singles player and one doubles team for the individual tournament.
- (16) AT LARGE ENTRIES – The remaining 16 players and 16 doubles teams will be selected by the Tennis Advisory committee. All teams, including the top 8, can submit a tournament entry for a singles player and/or a doubles team for consideration in to the draw.
- The information on the entry form is critical in assisting the Tennis Advisory Committee in selecting the strongest players for the Individual Championships. All coaches must fill out the entry forms with as much information to best advocate for their players.
- Entries can be submitted as early as March 25 but no later than 12:00 p.m. (noon) on Thursday, April 11, 2019.

TENNIS ADVISORY COMMITTEE

- The Tennis Advisory Committee will select the 16 strongest singles players and doubles teams to compete for the individual championships. Selection's by the Tennis Advisory Committee are final, there are no appeals.

AIA Tennis Advisory Committee will utilize AIA Executive Board approved criteria for selection.

- Coaches completed State Entry form for State Tennis Tournament
- 2019 AIA Season Record (AIA 365 results)
- Head to Head Competition
- Previous State Tournament Results
- USTA Rank

Entry form **SCAN AND SEND TO: tennis@aiaonline.org**
Must be submitted no later than 1:00PM, Thursday, April 11, 2019.

Entry form for AIA State Individual Tennis Tournament

SINGLES Entry Form

Player's Name: _____
 First Last

School: _____

Singles flight or flights played in your Line-up: _____ Season Record: _____

Singles matches played in AIA recognized Tournaments:

Date	Flight	Opponent's Name	School	Score	Tournament

Provide additional information that will help both the Selection Committee and the Seeding Committee consider your player's entry:

Does the Player have a USTA Ranking _____ UTR Ranking _____

Explain any significant wins (this season, in HS or USTA tournaments, head to head or indirect)

If your player has competed in less than 50% of the total regular season matches, please explain why and provide documentation.

If you believe your player should be seeded, explain why. _____

Entry form **SCAN AND SEND TO: tennis@aiaonline.org**
Must be submitted no later than 1:00PM, Thursday, April 11, 2019.

**AIA State Individual Tennis Tournament
DOUBLES Entry Form**

School _____ Date _____

Doubles Team _____
First name Last name

_____ First name Last name

Matches Played as a Doubles TEAM: _____ Doubles Team Season Record: _____
Flight this Doubles Team played in your Line-up: _____

Doubles matches this team played in AIA recognized Tournaments:

Date	Flight	Opponent's Names	School	Scores	Place finished in tournament

Player # 1 Name: _____
Singles position Played in your Line-up: _____ Player's Season Record: _____

Player # 2 Name: _____
Singles position Played in your Line-up: _____ Player's Season Record: _____

Provide additional information that will help both the Selection Committee and the Seeding Committee consider your player's entry:

Player #1 USTA Ranking _____ Player #2 USTA Ranking _____

Explain any significant wins for this Doubles TEAM this season, in HS tournaments, head to head or indirect. _____

If either Team has competed in less than 50% of the total regular season matches, please explain why and provide documentation. _____

If you believe your Doubles TEAM should be seeded, explain why. _____

SEEDING COMMITTEE

The Seeding Committee will consist of Varsity head coaches, from the divisions their players compete.

Following the selection of all players in the Tournament by the Tennis Advisory Committee. The seeding of the players will be done by the Seeding committee. They will seed the top 8 Single players and top 8 Doubles teams according to their rank based on the criteria below. Those top single players and doubles teams will receive a bye in the first round. The other participants will be a computer blind draw.

AIA Tennis Advisory Committee and AIA Executive Board approved criteria will be utilized in the selection.

- Coaches completed State Entry form for State Tennis Tournament
- 2019 AIA Season Record (AIA 365 results)
- Head to Head Competition
- Previous State Tournament Results
- USTA Rank
- Coaches vote determines final seeding
- If any of the Top 8 seeds are from the same school, they will be seeded on opposite sides of the bracket.
- The draw becomes the draw for non-seeded players. No individuals or doubles teams will be moved once the draw is produced.
- The draw becomes the draw for non-seeded players. No individuals or doubles teams will be moved once the draw is produced.
- The entries that a coach submits are expected to compete until they are eliminated through play. Failure of a singles player or doubles team to compete as scheduled, except in an emergency or injury situation, may be considered a school violation of AIA bylaw; article 11.4.2.
- Each singles/doubles tournament bracket, both boy and girl, will be a 24-slot bracket with the top eight seeds receiving a bye.

A Singles Player or Doubles Team to be Considered for Seeding

The varsity coach presenting a player or doubles team's seeding credentials needs to provide documentation at the seeding meeting of a match by match record account of that singles player or doubles team's AIA regular season records. The record account will include the following;

- Player or players names
- Date of match/ Name of opposition player(s)and team/result
- Team position played in the match (1, 2 or 3 in singles, 1 or 2 in doubles)
- If competition occurred in an invitational, omit team position but record competition

If a varsity coach has a singles player or doubles team that they believe warrants being seeded as one of eight seeds on a bracket, it is imperative that the coach attend the seeding meeting to present their singles player or doubles team credentials for seeding.

Division seeding meetings are open for any Varsity Tennis coach of that division to participate in the seeding.

Tennis Advisory Committee State Selection Meeting:

- Thursday, April 18 @ 9:00 a.m. in AIA Board Room

2019 AIA State Individual Tournament Seeding Meetings:



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- **Division seeding meetings are open for any varsity tennis coach of that division to attend and participate in the seeding.**
- **Division I** coaches seeding meeting : **Saturday, April 20 @ 9:00 a.m.** in AIA Board Room
- **Division II** coaches seeding meeting : **Saturday, April 20 @ 12:00 noon** in AIA Board Room
- **Division III** coaches seeding meeting : **Monday, April 22 @ 5:30 p.m.** in AIA Board Room

2019 AIA State Individual Tournament Brackets (including dates/locations/check in times):

The AIA State Individual Tennis Tournament brackets including sites player bracket assignment and match check in times, are available at the following AIA365.com links;

<http://www.azpreps365.com/brackets/tennis-boys>

<http://www.azpreps365.com/brackets/tennis-girls>

GENERAL TOURNAMENT INFORMATION

Check in Times:

- **All entrants are to report to the tournament table fifteen (15) minutes before listed check-in time. USTA default penalties are in effect.**

Rules:

- **Rules shall be those of the current U.S. Tennis Association Official Rules of Tennis with exceptions noted in the AIA Constitution and Bylaws and these tournament instructions (note: see AIA bylaw exception listed below)**
- **ARTICLE 28, TENNIS (A.I.A. Bylaws)**
 - **28.1.1** The rules in the current edition of the United States Tennis Association (USTA) Rules of Tennis & Cases and Decisions will apply in all matches.
 - **28.1.1.2 EXCEPTION: The following exceptions to the USTA Code of Conduct Rules shall apply:**
 - First offense is point penalty
 - Second offense is game penalty
 - Third offense is disqualification
 - There is no carry over from one match to another.
 - **28.1.1.3 EXCEPTION; USTA injury rule shall apply:**
 - 5 minutes to get trainer (or coach) to court
 - 2 minutes to diagnose injury or illness
 - 3 minutes to treat
 - 90 seconds on changeover does not count toward the above minutes
 - Lack of conditioning injuries is included in this rule.
- A practice or competition on the site of the AIA State Individual Championship Tournament, except for a regularly scheduled contest, is not permitted for seven (7) calendar days prior to the Region or State championship, except in the case of the host school

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- All serves will be taken during warm-up period. Play is continuous.

Coaches and Coaching:

- **Only the school board approved head coach and one assistant coach be allowed to coach during changeovers.** Those coaching periods will be the ninety (90) second change over and during the rest period between the second (2nd) and third (3rd) sets. The coach shall remain outside the court. Any violation shall result in forfeiture of the contest and elimination of the team or individual from that tournament as recommended by the Tournament Director.
- Coaches should provide the Site Director with a cell phone number where they can be reached in case one of their players needs attention or the tournament clerk needs to reach you on site.

Dressing Facilities

- All bathroom/dressing facilities are open to both teams and the general public.

Uniforms

- School identifiable issued uniforms must be worn.
- Participants must wear school administrative approved tennis appropriate clothing.

Rest Intervals

- There will be rest intervals between sets and between matches. The rest interval between matches will be at least one hour per USTA rules. The referee may lengthen the intervals due to weather or other justifiable conditions.
- USTA now specifies that “there shall be” a two-minute break at the end of each set (the time is determined from the last ball struck at the end of the set, to the first ball struck to begin the next set).
- There is no rest on the changeover after the first game of any set. All other changeovers players are entitled (as previously) to 90 seconds rest. (Again, the time is determined from the last ball struck at the end of the game, until the first ball struck to begin the next game).

Awards

Individual Tournament awards will be presented following the completion of the individual singles/double championship. If a player(s) cannot or does not attend the award ceremony, the awards can be picked up at the tournament site during the award ceremony by the player’s school coach or at the AIA office.

Inclement weather and Departure from tournament site:

In case of inclement weather, it is the coach’s responsibility to:

- Check with the Site Director to determine tournament schedule.
- Review with the Site Director the site and time of a coaches meeting in which possible changes of schedule for tournament play will be determined.

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- Advise all participants that they shall not leave the tournament site prior to clearance from the Site Director.
- If a coach or participant fails to comply and a participant fails to appear for a scheduled match, the participant may be disqualified by the site director and/or the tournament director, and the tournament shall continue.

Certified Athletic Trainers:

There will be a certified athletic trainer at any AIA State Tennis Tournament site. Trainers are there for emergency situations only. Trainers do not tape or treat injuries.

Water and Ice:

Water and Gatorade will be provided at the tournament site. The certified athletic trainer will have ice and supplies to treat injuries. Please be sure players clean up any litter before leaving courts.

Officials:

Individual Tournament: AIA certified tennis officials will be employed for all of matches as "roving umpires" including Saturday's semi-final/finals matches. (Officials indicate that player behavior needs to be addressed and encourage coaches to focus on this aspect with their players)

Tennis Balls:

Wilson is providing balls for the tournament. If players split sets, two (2) new balls will be provided for the third set.

Programs and Souvenirs:

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs. *Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.*

T-shirts, caps, etc. will be available at as many sites as possible.

Parents, spectators and participants want to see their school team picture and names included in the souvenir program. School coaches and athletic directors should make every effort to meet the posted AIA State Tennis Tournament program deadlines.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Team Pictures, Team Rosters, Programs, Souvenirs, or Digital Photography.

ADMISSION

2019 ADMISSION PRICE

Neutral Site State Tournament Games:

\$10.00 Adults

\$5.00 High School Student with ID

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Including: Paseo Racquet Center, Gene Autry Sport Complex, Phoenix Tennis Center and Indian School Park and Scottsdale Ranch Park.

FREE ADMISSION

Children five or under

Players entered in the tournament (in identifiable school uniform) entering with their varsity on the day they are competing

All tournament workers

Media with AIA issued media credentials

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

Photo ID required for AIA Pass Holder and all AIA Complimentary Passes

Note: If a player is eliminated during round #1, #2 or #4, and their team is from out of Maricopa County and they have teammates still in the tournament that require the individual to stay in Maricopa County with the coach and teammates, they will be admitted free to the Saturday tournament event once they are identified with a photo ID on the singles or doubles tournament bracket.

Site Director Score Reporting

Call the following AIA Score Report phone number immediately following the contest to ensure proper posting of the AIA State Tournament Results:

- 602 385-3817 (24hr. report number)

ADA COMPLIANCE NOTICE

ADA NOTICE:

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

AIA ADA COMPLIANCE OFFICER:

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

David Hines – Assistant Executive Director
Arizona Interscholastic Association, Inc.
7007 North 18th Street
Phoenix, Arizona, 85020
602-385-3810

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AzPreps365.com Video Streaming: Any school wanting to video stream a playoff game in any round must contact Brian Bolitho, bbolitho@aiaonline.org. The exclusive rights for post season tournaments belongs to the NFHS Network; however, schools may broadcast a first round through semi-final game through Azpreps365.com/NFHSNetwork.com and not have to pay a rights fee. Any school wishing to broadcast on a third party website will be subject to the rights fee of that sport.